

The process for food stamp award letters has been reviewed again. Please open up the attachment and follow the clarification below:

1. The first print out from the Access website is the best option. If a client can log into their account and print out the current benefits to reflect the month that their recertification and/or placement occurs, then that is the preferred option.
2. If a client cannot obtain the print out from the Access website, then they may present the letter in the 2nd example. Finally, their last option is the 3rd page in the attachment.
3. The client's recertification and/or placement must occur during the time frame given on the award letter. For example, if the client's recertification/placement occurs in November, all three letters are acceptable since they cover this time frame as follows:
 - a. Example 1: 11/1/16-11/30/16
 - b. Example 2: Oct, 2016 thru November 30, 2016
 - c. Example 3: Aug, 2016 thru November 30, 2016
4. If a client goes to DCF and they receive the print screen, that is also acceptable as long as it contains the necessary information.

Please let me or your supervisor know if you have further questions. Thanks!

ACCESS CENTRAL MAIL CENTER
P.O. BOX 1770
OCALA FL 34478

Notice of Case Action
State of Florida Department
of Children and Families



June 23, 2016

Case: [REDACTED]

Phone: (239) 895-0234

[REDACTED]

Dear [REDACTED]

The following is information about your eligibility.

Food Assistance

Your application for Food Assistance dated May 24, 2016 is **approved**. You are eligible for the months listed below:

Name	Jun, 2016	Jul, 2016	Aug, 2016 Thru November 30, 2016
[REDACTED]	Eligible	Eligible	Eligible
[REDACTED]	Eligible	Eligible	Eligible
[REDACTED]	Eligible	Eligible	Eligible
[REDACTED]	Eligible	Eligible	Eligible
Benefit Amount	\$649.00	\$649.00	\$649.00

