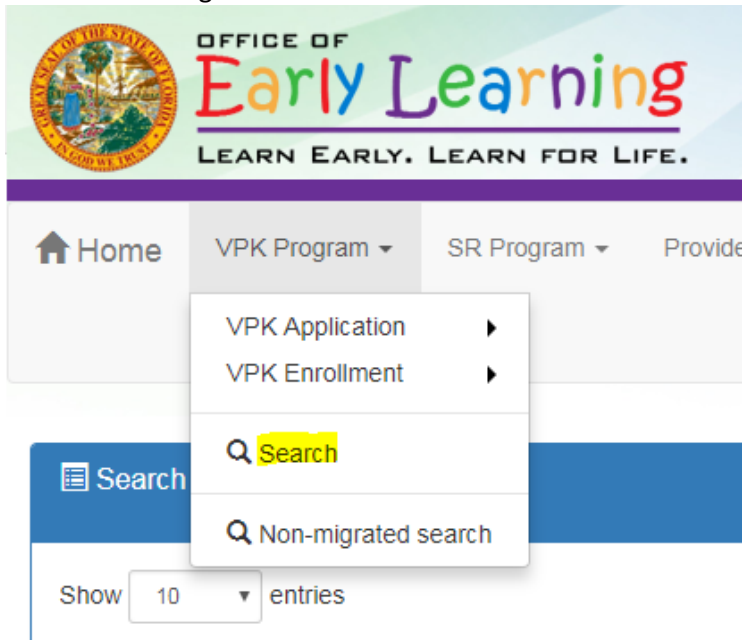


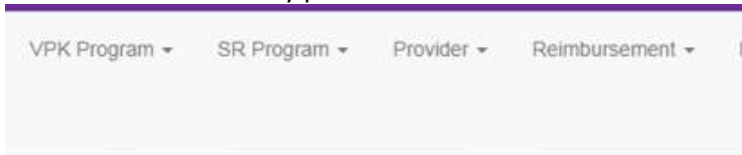
## How to Determine if a VPK Child is Enrolled

If a client calls for a wrap care appointment, this is how to search and see if their VPK cert has been keyed in yet.

1. Click on VPK Program and then Search.



2. You can either search by parent or child.



Search Type  Child  Primary Parent

First Name

Last Name

DOB

Certificate Number

3. The VPK status will show as Enrolled. Click on the child's name.

Search Results Return to search

Show 10 entries

Child Name	Child DOB	Parent Name	Parent DOB	County	VPK Program	VPK Status	SR Program	SR Status
Swearengin, Aysha	04/22/2014	Smith, Danielle		Pinellas	VPK Application	Created		Active
Swearengin, Aysha	04/22/2014	Smith, Danielle		Pinellas	VPK Application	Created		Active
Swearengin, Aysha	04/22/2014	Smith, Danielle		Pinellas	VPK Enrollment	Enrolled		Child Eligible

First Previous **1** Next Last

4. At the top of the screen, it will show that the client has been Approved for VPK. Click on View Enrollment.

VPK Application For **Aysha Swearengin**

Certificate Number: VPK929943-2018      Current Application Status: **Approved**      Program Year: 2018 - 2019

**CHILD INFORMATION**

**Aysha Swearengin**

Ethnicity: **Non-Hispanic**    Gender: **Female**    Race: **White**  
DOB: **04/22/2014**    SSN:     
Primary Language:    County for Services: **Pinellas**  
Preferred Program Setting: **Private provider (child care, private school, faith-based)**  
Desired VPK Session: **School year (540 hours)**  
Child admitted to Kindergarten?: **No**

Current Age Verification | Verified by chalpin@elcpinellas.net on 03/05/2018  
 Current Age Verification | Verified by chalpin@elcpinellas.net on 03/12/2018  
 No Current IEP

[VPK01 form](#)    [VPK02 form](#)

[Re-open Application](#)    [View Enrollment](#)    [Reviewed](#)    [Inactivate](#)

**PARENT OR GUARDIAN INFORMATION**

**Danielle Smith**

Ethnicity: **Non-Hispanic**    Gender: **Female**    Race: **White**  
Relationship to Child: **Parent/Step Parent**  
Preferred Method of Contact: **Primary Contact Number**    Address: 9372 Starkey rd  
largo, FL 33777  
Email: [danielles1981@gmail.com](mailto:danielles1981@gmail.com)     Primary; (727) 238-0537 ✓  
 Secondary

Current Proof of Residence | Verified by chalpin@elcpinellas.net on 03/05/2018  
 Current Proof of Residence | Verified by chalpin@elcpinellas.net on 03/12/2018

Family is not displaced.

CASE NOTES

- The enrollment screen will show which provider the client has selected and what the anticipated start date is.

VPK Enrollment for Swearingin, Aysha

Certificate Number: VPK929943-2018    Issue Date: 03/12/2018    Current Enrollment Status: Enrolled    Program Year: 2018 - 2019

**Provider Info**

Provider ID: 17462

**Provider Name:** GINGERBREAD SCHOOL BARDMOOR

Provider Address: 7970 STARKEY RD SEMINOLE, FL 33777

County of Service: Pinellas

Provider Phone: (727) 397-8207    Provider Email:

**Current Enrollment Info**

Class ID: AF18 - Clas

VPK Class Start Date: 08/13/2018    VPK Class End Date: 05/24/2019

VPK Calendar:    VPK Session: School year (540 hours)

Billing Group: VPK    Eligibility: VPK

Anticipated Start Date: 08/13/2018    Actual Start Date: N/A

Remove Enrollment from Provider - Child never attended

**Enrollment Actions To-Date**

Anticipated Start Date	Class ID	Class Transfer Effective Date	Termination Effective Date	Termination Reason	Submitted By	Submitted On Date
08/13/2018	AF18				GINGERBREAD SCHOOL BARDMOOR	07/27/2018