

School Readiness Appointment Checklist

- Prior to your appointment, you must select and contact a child care provider to ensure your child(ren) can start care at their facility within 5 days of your appointment with us. A child care listing can be found by visiting our website <http://elcpinellas.net/request-child-care-resource-referral/> and **request an online listing**.
- A valid government issued photo ID is required.
- Birth Certificates for all children in the home under the age of 18.
- Proof of a purpose for care (**all that applies**)
 - Four (4) weeks of current and consecutive paystubs or an employment verification form completed by the employer with current and consecutive pay information, including hours worked, for each employed parent/guardian in the household.
 - School Verification form showing current semester dates, credits earning for each class/or days and times of attendance with clock hours.
 - Disability form complete by your physician or current Social Security Award letter
- Proof of current month Food Stamp benefits that includes the names of all household members receiving benefits.
- Proof of current receipt of any other unearned income, (Social Security Award letter for you or the child(ren), Veterans benefits, child support, etc.)
- Proof of residency, (utility bill, driver's license, current paystub, signed current lease agreement) if you are residing with friends or family, a signed and dated letter from the person in residence confirming you and the children (names must be listed) live there and the complete address noted/in addition, a signed dated and notarized statement from parent/guardian with the same information.
- Please contact ELC 727-400-4411 to make an appointment at**
Clearwater location: 2536 Countryside Blvd, Suite 500 Clearwater, FL 33763.
St. Petersburg location: 3420 8th Ave S St Petersburg, FL 33711
No Walk-Ins.

All above mentioned forms can be found on our website elcpinellas.net/sr-downloads. It is beneficial you bring all required documents to your appointment. If you have any questions, please call 727-400-4411.