

Early Learning Coalition of Pinellas County, Inc.

Board Membership

Responsibilities of Early Learning Coalitions

The Early Learning Coalitions were created to oversee and improve the readiness and successful outcomes of children birth to kindergarten in the community (Chapter 1002, F.S.). The governor appoints the Chair and two additional private sector members. A minimum of 15 and a maximum of 30 may serve on the local Coalition board. The Coalition meets bi-monthly on the fourth Thursday at 4:00 p.m. in Clearwater.

Board Roles

- Establish strategic direction
- Ensure resources are available
- Provider oversight and accountability
- Ensure legal and ethical operations: Government in the Sunshine

Basic Responsibilities

- Determine mission and purpose
- Select, evaluate, and support the executive director
- Ensure effective organizational planning
- Participate in annual giving program
- Manage resources effectively
- Determine, monitor, and strengthen the Coalition's programs and services
- Ensure legal and ethical integrity and maintain accountability
- Recruit and orient new board members and assess board performance
- Provide outreach and advocacy for Coalition's mission
- Committee participation

Personal Characteristics Desired

- Ability to analyze and synthesize information, work well in groups and listen to the thoughts and opinions of others
- Willingness to leverage relationships in personal and professional spheres of influence to further the work of the Coalition
- Willingness to work and problem solve with individuals of diverse backgrounds and ethnicity demonstrating mutual respect
- Respect for and adherence to governing laws of the Coalition
- Friendliness, responsiveness, honesty, integrity, and a sense of humor are paramount

Board Member Expectations

- Attend board meetings, committee meetings, and special events as appropriate
- Be knowledgeable and informed of the Coalition's mission, vision and overall purpose
- Review the agenda and supporting materials prior to the meetings and contribute positively to the discussion
- Become familiar with the Bylaws and follow them
- Recognize that the only employee of the board is the executive director; the executive director directs the activities of the staff
- Become knowledgeable about the field of early care and education and the importance of quality experiences birth to five
- Serve as an ambassador promoting the work of the Coalition
- Abide by a code of ethics and Government in the Sunshine laws
- Exercise fiduciary oversight by reviewing financial information and asking relevant



If you are interested in joining the board, please contact Lindsay Carson, CEO at 727-400-4440 or lcarson@elcpinellas.net

www.elcpinellas.net