

VPK Provider Conference Call  
January 26, 2010

- I. VPK Readiness Rate
  - A. Data Verification

You should be done verifying data for the upcoming Readiness Rate. The Coalition is now working on any discrepancies that are a result of the verification process you just completed. We anticipate the rate to be finalized and posted around the beginning of March.
  - B. Readiness Rate Scores

Scores are out of 200, not 300.
- II. VPK Provider Manual

Now available at [www.elcpinellas.org](http://www.elcpinellas.org)
- III. Provider Certification
  - A. The Early Learning Coalition will continue to handle Provider Certification for the 2009-2010 School Year program. This means any changes or updates for this school year will continue to be handled by the Coalition.
    - i. In the past VPK Directors could take the coursework for the VPK Endorsement and get approved as a VPK Director while waiting to get the Endorsement on their Transcript. Effective immediately, it is not sufficient to only take the coursework, it must be on your transcript. This will affect summer and next school year's application for new programs, as well as any new Directors for current programs. Transcript process can be found at [www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training)
    - ii. VPK 10 and 11s must be completed in full in order for changes to be approved.
  - B. The Coalition will be handling applications for the Summer 2010 VPK Programs. Information for these programs may be faxed to Jenifer Caccia at 548-1509 or may be mailed to the Coalition.
- IV. Curriculum Review Process
  - a. DOE is looking for Teachers, Directors and education staff to review curriculum to be approved for use in VPK providers. This will replace the old list – the list must be updated every three years. Anyone interested may e-mail [vpk@elcpinellas.org](mailto:vpk@elcpinellas.org) to get the details & forms
- V. Fall VPK Applications
  - a. In order to receive Advance Payment, VPK applications must be received with all supporting documentation by April 16, 2010.
  - b. In order to receive Advance Payment, students must be enrolled (Certificate of Eligibility sent to CCC Finance department) by June 15, 2010.
  - c. VPK Provider Renewal meetings will begin in February/March. Register at Coordinated Child Care's website: [www.childcarepinellas.org](http://www.childcarepinellas.org)
  - d. Public School calendar for next year is not available yet. As soon as it is we will put the calendar calculator on the website.
  - e. The VPK 10, 11 and 20 are currently in draft form. When they are finalized there is a possibility that they may need to be used in place of the current forms. If so, we will get the information out to you as soon as possible.
  - f. Upon approval, provider's profile will be added to the CCC website for free advertisement.

VI. Summer VPK Applications

- a. Handled by the Coalition
  - i. Can be faxed to 548-1509 attn: Jenifer
  - ii. Need VPK 11 for each classroom
  - iii. Need VPK 10 and 20 if you are not currently offering the school year program.
- b. In order to receive Advance Payment, VPK 11s need to be received by April 1, 2010.
- c. In order to receive Advance Payment, students must be enrolled by April 15, 2010
- d. Upon approval, provider's profile will be added to the CCC website for free advertisement.

VII. Questions:

- a. Is the VPK Director's Credential/Endorsement new? No, it is not. Check your regular Director's Credential to see if it states that you are VPK Exempt or VPK Endorsed. If this is stated then you do not need to do anything new. If it is not on there then you need to attend the VPK 2008 Standards training, VPK Emergent Literacy and the Director's Online Course then submit the certificates for these with an application to Tallahassee. The application can be found at [www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training)
- b. Regarding the June 15, 2010 date that Certificate of Eligibility's need to be received by for Advance Payment: does this mean that we cannot submit Certificates after June 15? No, it does not. They can be submitted anytime you receive them but you will receive Advance Payment for August for those Certificates received by June 15, 2010.
- c. What if I submit one calendar for a new program but want to change it? You may do so prior to the start of that program. Keep in mind that if the calendar change is for the next month it will affect your Advance Payment. If the calendar change is for the middle of the program year then it would not affect your Advance Payment.
- d. If I apply to VPK this summer can you pull the supporting documentation from last summer's file? No, we do not have those files to do that. You would need to submit all supporting documentation again. However, if you currently have a school year program running then we can pull supporting documentation from that file so you would not have to submit it again.
- e. A provider registered for a VPK Provider Contract Meeting and did not receive an e-mail confirmation. If the confirmation is not received then you are not registered. You would need to register again. Registration occurs at [www.childcarepinellas.org](http://www.childcarepinellas.org) Look for the training, section 8 and then choose a date and time that works for you.